

TEWKESBURY BOROUGH COUNCIL

Report to:	Council
Date of Meeting:	24 January 2017
Subject:	Schedule of Meetings 2017/18
Report of:	Lin O'Brien, Head of Democratic Services
Corporate Lead:	Sara Freckleton, Borough Solicitor
Lead Member:	Councillor R J E Vines
Number of Appendices:	One

Executive Summary:

To agree a Schedule of Meetings for 2017/18.

Recommendation:

To ADOPT the Schedule of Meetings shown at Appendix 1.

Reasons for Recommendation:

To ensure that there is a Schedule of Meetings in place for the 2017/18 Municipal Year.

Resource Implications:

None.

Legal Implications:

None.

Risk Management Implications:

None.

Performance Management Follow-up:

Once adopted, the Schedule of Meetings will be distributed and published by Democratic Services and monitored to assess whether any problems arise which need to be addressed in the future.

Environmental Implications:

None.

1.0 INTRODUCTION/BACKGROUND

1.1 The Council's Constitution requires the Council, at the first meeting of the calendar year, to agree a programme of dates and times of meetings for the forthcoming Municipal

Year.

2.0 SCHEDULE OF MEETINGS 2017/18

2.1 The Schedule of Meetings attached at Appendix 1 has been prepared on the same basis as the current Schedule, however, particular attention is drawn to the following points:

- The date of the Council meeting in February 2018 cannot be confirmed until the County Council sets its meeting schedule later in the year.
- The Planning Committee meetings at the end of August 2017 and the beginning of May 2018 are on Thursdays to avoid meetings being held on the day after a Bank Holiday.

3.0 OTHER OPTIONS CONSIDERED

3.1 None.

4.0 CONSULTATION

4.1 The Schedule of Meetings 2017/18 has been considered by the Corporate Leadership Team and Heads of Service.

5.0 RELEVANT COUNCIL POLICIES/STRATEGIES

5.1 None.

6.0 RELEVANT GOVERNMENT POLICIES

6.1 None.

7.0 RESOURCE IMPLICATIONS (Human/Property)

7.1 None.

8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)

8.1 None.

9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)

9.1 None.

10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS

10.1 None.

Background Papers: None.

Contact Officer: Jennifer Murray, Member Services Officer
01684 272021 jennifer.murray@teWKesbury.gov.uk

Appendices: Appendix 1 – Proposed Schedule of Meetings 2017/18.